



IPShare user guide: administrators

Table of Contents

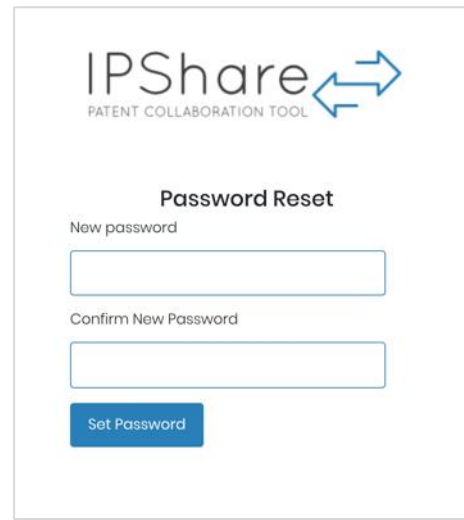
GETTING STARTED.....	2
SETTING NOTIFICATIONS	2
ADDING YOUR COMPANY LOGO	3
USAGE STATS.....	3
ADDING USERS AND GROUPS	4
CREATING A PROJECT	6
IMPORTING PATENT NUMBERS AND NPL.....	7
IMPORTING FROM PATBASE	11
EDITING A PROJECT	13
SETTING UP USERS ON A PROJECT.....	13
FILTERING & SORTING	15
CREATING A HIGHLIGHTS SET.....	15
CREATING LABELS	17
SEARCHING ACROSS A PROJECT.....	18
TREE VIEW	19
REVIEWING DOCUMENTS.....	20
CLASSIFICATION EXPLORER	22
ADDING ANNOTATIONS.....	23
LEGAL STATUS BROWSER	24
<i>Legal status event groups.....</i>	24
<i>Timeline view.....</i>	25
<i>Table view.....</i>	26
<i>Reassignments.....</i>	27
<i>Priority map.....</i>	28
<i>Litigation.....</i>	29
CHAT MESSAGES.....	30
NOTES.....	31
ACTION HISTORY	31
KEYBOARD SHORTCUTS	32
<i>Viewing documents</i>	32
<i>Image slideshow</i>	32
SNAPSHOT	33
EXPORTING.....	34
EXPORT SUMMARY	34
EXPORT PROJECT.....	35
SHARING INDIVIDUAL DOCUMENTS.....	36
IPSHARE ALERTS.....	37
CREATING IPSHARE ALERTS.....	39

Getting started

Once your account has been set up. You will receive an email from ipshare@minesoft.com asking you to set your password.

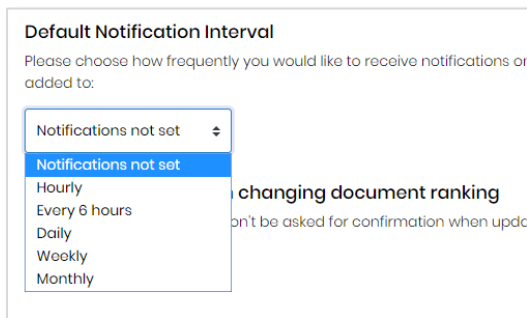
Click on the *Set password* link and you will be taken to the IP Share website. Simply enter a new password and click the *Set Password* button.

After the password has been reset, you will be taken to the sign-in page where you need to enter your email address and newly set password before logging in.



Setting notifications

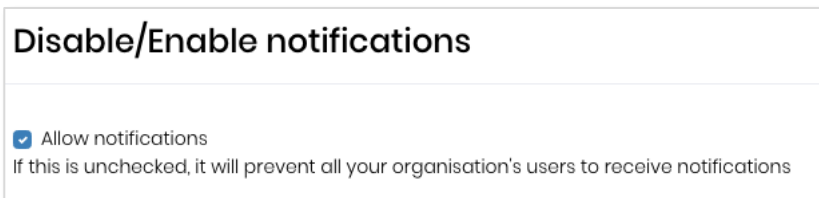
It's possible to set up and choose how frequently you would like to receive notifications on projects. The first way is to navigate to the *Settings* page, then to *Default Navigation Interval*.



Alternatively, you can set your notification settings by project by clicking on the icon in the right-hand column of the project table:



As an administrator on the account, you can also choose whether to disable or enable notifications across the entire account from the *Settings* page.

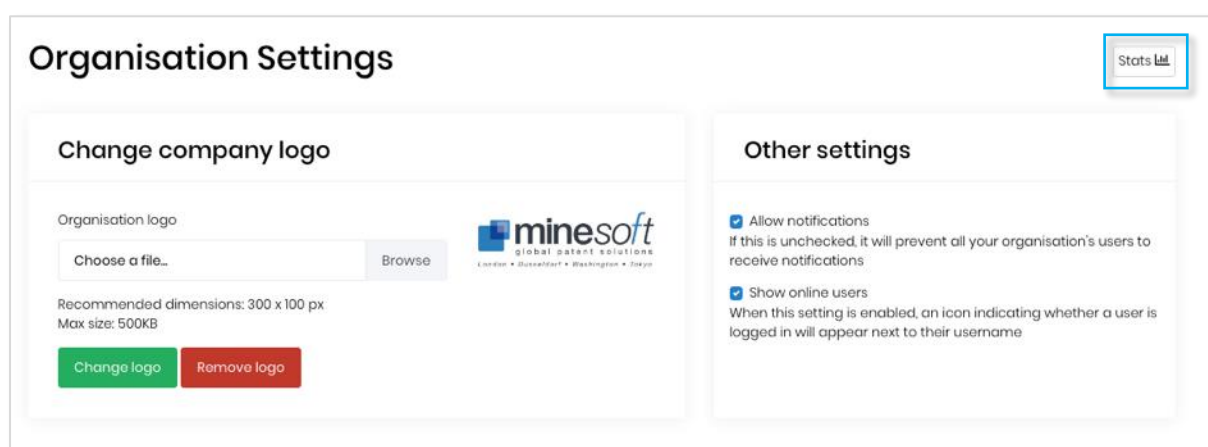


Adding your company logo

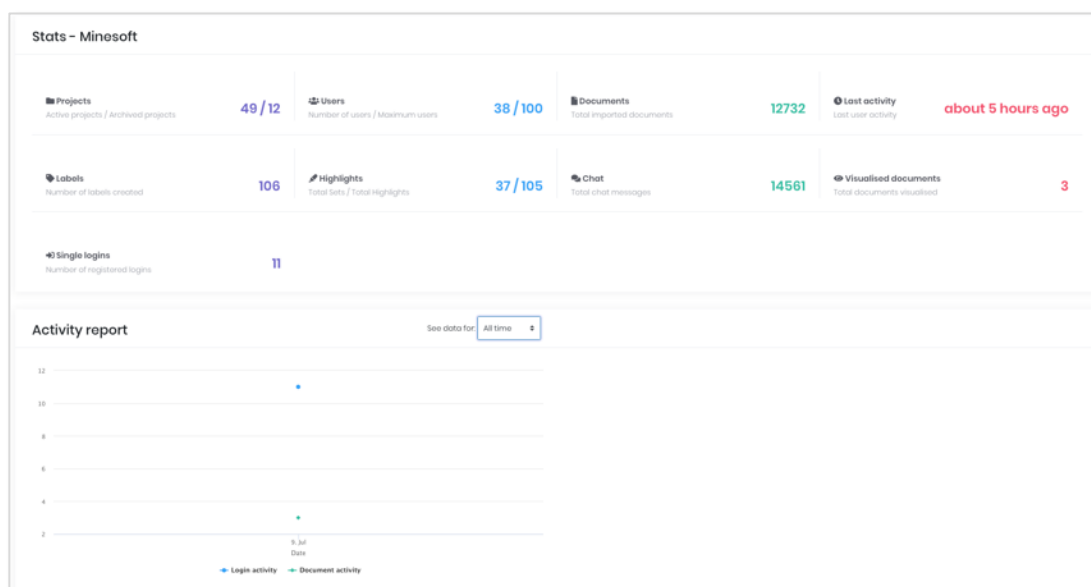
It's possible to add your corporate branding in the form of your company logo to your IPShare account. To do this, you'll need to navigate to the *Settings* page and scroll down to the *Organisation Settings*. There will be an option to upload your logo.

Usage stats

Administrators can view the usage stats for the account or organisation from the *Settings* page. Simply scroll down to Organisation Settings and select the Stats button in the right-hand corner.

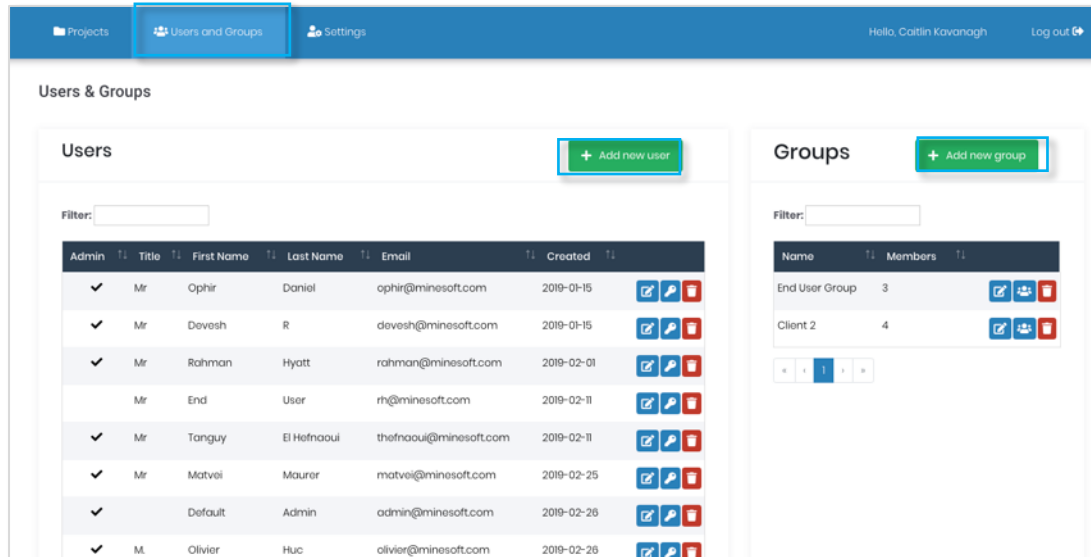


A new page will load with a breakdown of your organisation's usage:



Adding users and groups

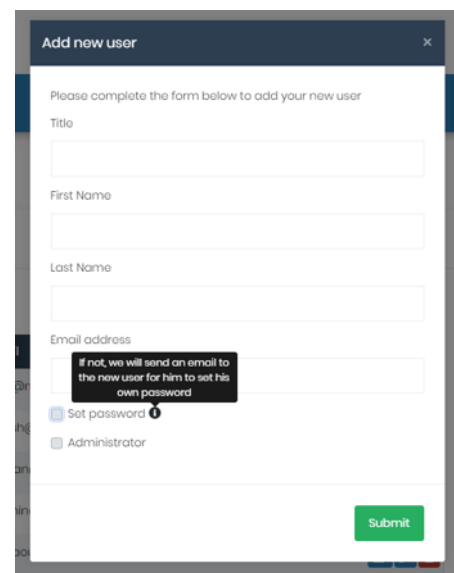
As an administrator, you are able to add users and groups to your account. Navigate to the Users and Groups page from the toolbar:



Start by adding new users, clicking the *Add new user* button. A pop-up window will appear asking for the name and email address of the new user you wish to add. There is also an option to make this new user an administrator.

As an administrator you can choose to either set the password for the user yourself or send them an email so they can set up their own password.

Once you have added your users, you can now set up a user group. This group will then be able to work on one or more projects depending on how you assign their permissions. We will go into this in more detail in the next section.



Add new group [X]

Please complete the form below to add your new group

Name

Client name

Submit

Click *Add new group*, a pop-up window will appear so that you can select a name for the new group.

Now that you've created your group, you can assign users, delete or rename the group.

Clicking on the add user button will bring up a pop-up window where you can tick which users you would like to include in the group. For example, Ruth, Matthew, Caitlin and John will be added to my group "Client name".

Name	Members	
End User Group	3	[Add] [Edit] [Delete]
Client 2	4	[Add] [Edit] [Delete]
Client name	0	[Add] [Edit] [Delete]

Please note, deleting a user does not erase their work (all documents, chat entries, annotations etc. they may have created will stay on the account)

Edit Group Members [X]

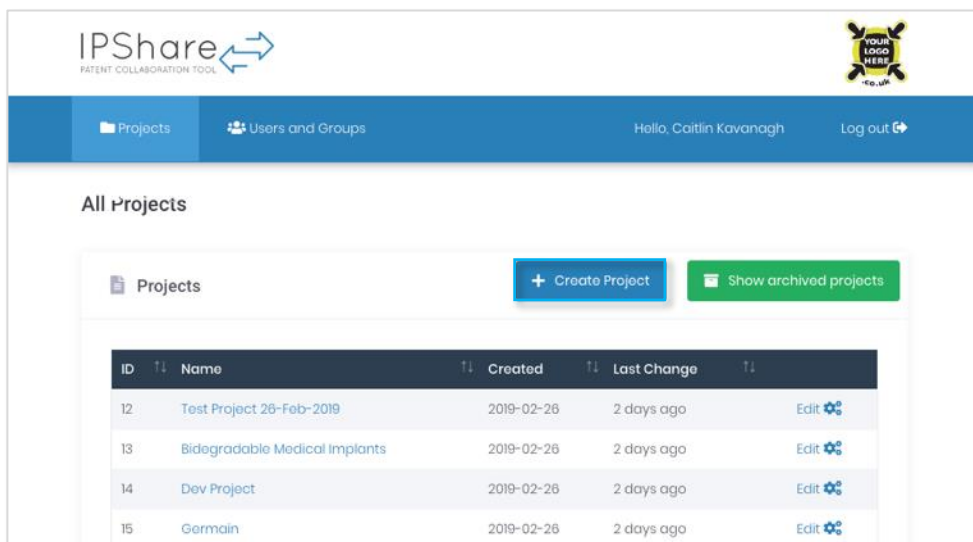
Group: Client name

Olivier	Huc	olivier@minesoft.com	<input type="checkbox"/>
Phil	Allan	pallan@minesoft.com	<input type="checkbox"/>
James	Wicks	jwicks@minesoft.com	<input type="checkbox"/>
Jia	Lu	jia@minesoft.com	<input type="checkbox"/>
Ruth	Engineer	ruth@minesoft.com	<input checked="" type="checkbox"/>
Matthew	Chemist	matthew@minesoft.com	<input checked="" type="checkbox"/>
Caitlin	Kavanagh	caitlin@minesoft.com	<input checked="" type="checkbox"/>
John	Smith	john@minesoft.com	<input checked="" type="checkbox"/>

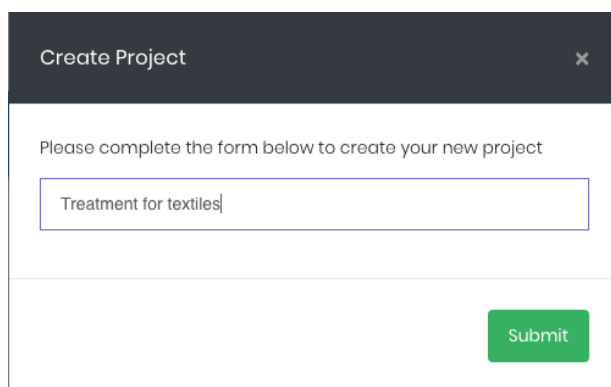
Close window

Creating a project

Now that we have our user group set up, we will navigate back to the project page to set up a new project and assign our user group to this. Click *Create Project* to get started.



A pop-up window will appear asking you to enter a name for your new project. Once you have submitted this and created the group, open up the project by clicking on the name in the project table.



Create Project

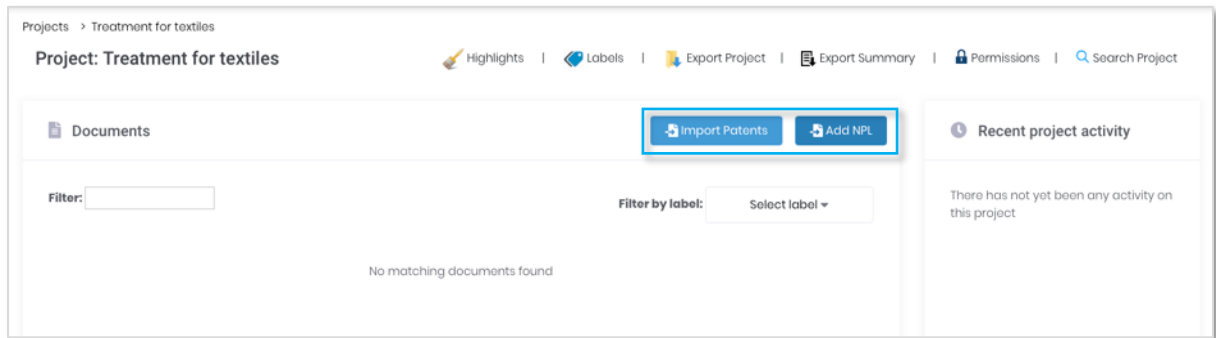
Please complete the form below to create your new project

Treatment for textiles

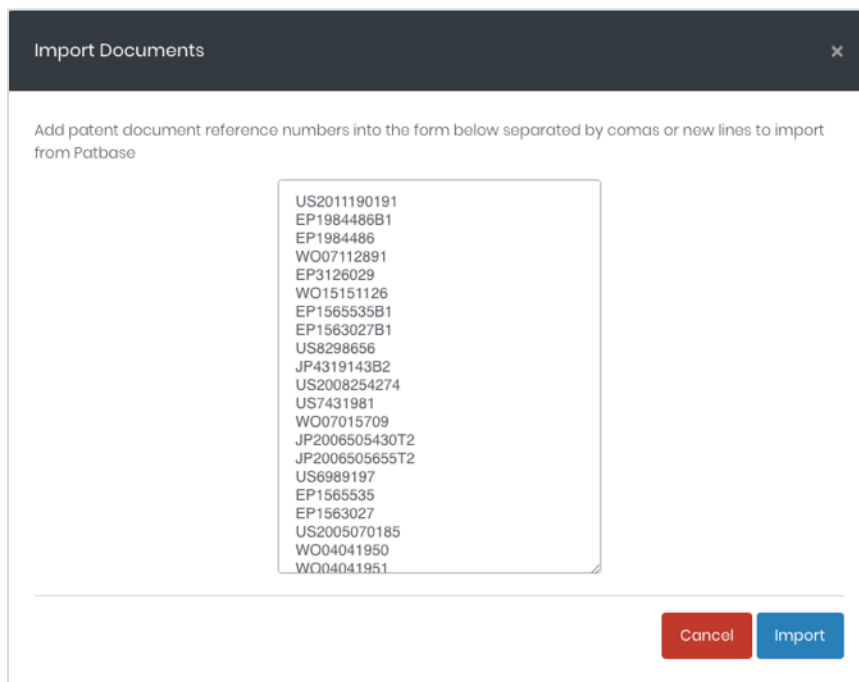
Submit

Importing patent numbers and NPL

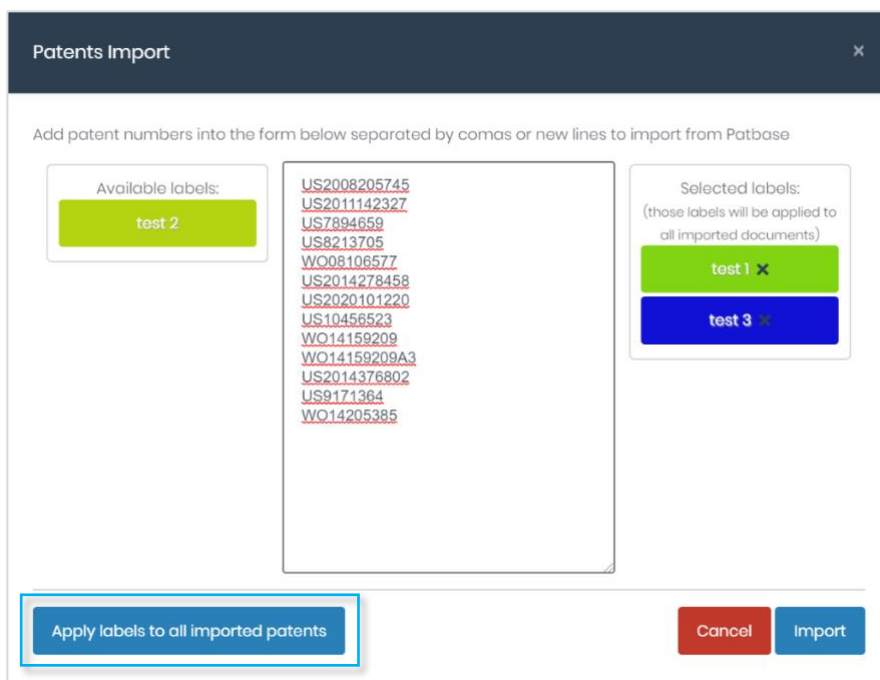
Patent documents and non-patent literature can be imported by clicking the relevant button.



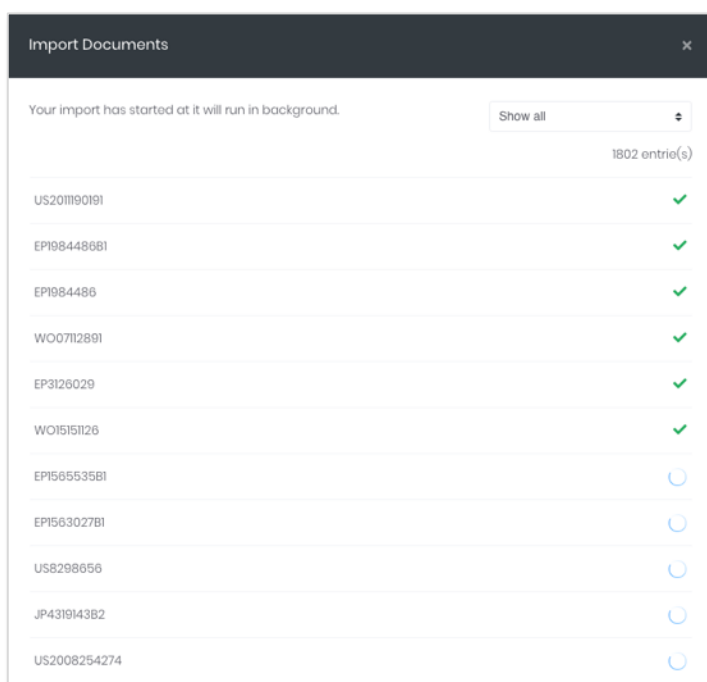
Clicking on *Import Patents* will open up a pop-up window where you can paste in patent document reference numbers, these can be separated by comas or one per line.



If you are importing patents to a project with existing labels, there will be an option at the bottom of the Import Documents window to apply labels to all documents being imported.

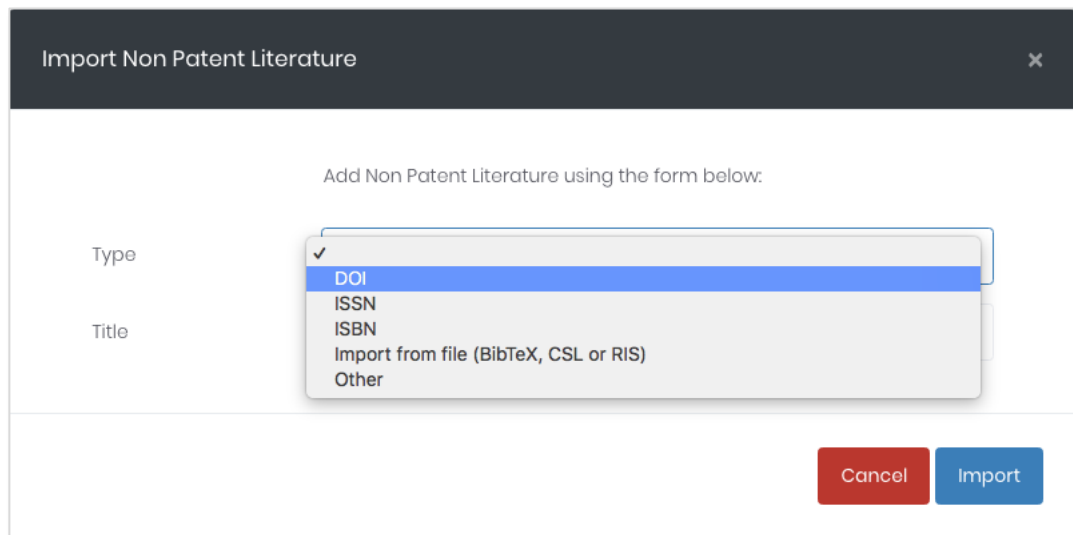


Clicking on *Import* will start downloading the documents, this will continue to run in the background so you can focus on other work. There's no need to keep this window open.



To add non-patent literature, click *Add NPL*.

A pop-up window will appear where you can choose the type of import you will be using.



Import Non Patent Literature

Add Non Patent Literature using the form below:

Type

Title

- ✓ DOI
- ISSN
- ISBN
- Import from file (BibTeX, CSL or RIS)
- Other

Cancel Import

Entering the DOI number will auto-populate the form, as shown below. The other import options must be uploaded or inputted manually.

Import Non Patent Literature

Add Non Patent Literature using the form below:

Type: DOI

DOI Number: <https://doi.org/10.1051/bmdcn/2019090102> ✓

URL: <http://dx.doi.org/10.1051/bmdcn/2019090102>

Publication Date: 2019-2-22

Title: Materials and structures used in meniscus repair and regeneration: a review

Citation: Publisher: EDP Sciences
Authors: Ketankumar Vadodaria, Abhilash Kulkarni, E Santhini, Prakash Vasudevan

Text: Meniscus is a vital functional unit in knee joint. It acts as a lubricating structure, a nutrient transporting structure, as well as shock absorber during jumping, twisting and running and offers stability within the knee joint. It helps in load distribution, in bearing the tensile hoop stresses and balancing by providing a cushion effect between hard surfaces of two bones.

Once you have imported NPL documents you can continue to edit them within IPShare.

Notice that as you upload documents your recent activity will be logged on the right-hand side of the project, under Recent project activity. This logs all activity on the project and is viewable by all users on the project.

Importing from PatBase

Another way to import patent documents into IPShare (for PatBase users only), is from the search history in PatBase.

The screenshot shows the PatBase Search History interface. It features a navigation bar at the top with 'Menu', 'Search', 'History', 'Session', 'Rugby_pate...', 'Order', 'Help', and 'Logoff'. The main content area is titled 'Search History' and contains a table with the following columns: '#', 'Search query', 'Results', and 'Options'. The table lists several search queries, with the first one (row 9) being highlighted. The 'Options' column for this row includes a 'more...' button. To the right of the table is a sidebar with 'Information' and 'Shortcuts' tabs. Under 'More options', there are several actions listed, including 'Send to IPShare', which is highlighted with a blue border. Other options include 'PatBase Analytics', 'Class Analysis', 'Snapshot', 'Explore search', 'Export search results', 'Publish / Send results', 'Add to results folder', 'Save search', 'Order documents', 'Assign Custom User Fields', 'Set as a search filter', and 'Create alert'. A 'Cancel' button is located at the bottom of the sidebar.

#	Search query	Results	Options
9	[SP]: Abstract: Source: US2015030505A EN A plant for producing hydrogen peroxide by an autoxidation process AO process comprising hydrogenating an anthraquinone in a working solution, oxidizing the hydrogenated anthraquinone with oxygen to form hydrogen peroxide and extracting the hydrogen peroxide from the working solution, the plant comprising at least one skid mounted module selected from the group consisting of a skid mounted module comprising at least one hydrogenator (hydrogenation ... show full search	25	View Browse Hits Optimise more...
8	FT=(Hydrogen Peroxide)	219437	View Browse Hits Optimise more...
7	TA=((Hydrogen Peroxide OR H2O2) W5 (Manufact* OR Produc*))	4439	View Browse Hits Optimise more...
6	TAC=((Hydrogen Peroxide OR H2O2) W5 (Manufact* OR Produc*))	6235	View Browse Hits Optimise more...
5	FT=(Double Walled Microsphere*)	40	View Browse Hits Optimise more...
4	FT=((Implant* W3 Medical) W5 Device*) W15 Biodegrad*) AND IC=A61*	539	View Browse Hits Optimise more...
3	TAC=((Implant* W3 Medical) W5 Device*) W15 Biodegrad*) AND IC=A61*	179	View Browse Hits Optimise more...
2	TA=((Implant* W3 Medical) W5 Device*) W15 Biodegrad*) AND IC=A61*	67	View Browse Hits Optimise more...
1	SP=((Implant* W3 Medical) W5 Device*) W15 Biodegrad*) AND IC=A61*	475	View Browse Hits Optimise more...

Please note, IPShare users do not need a PatBase subscription but the two systems are compatible.

Simply click "more..." next to the search query of interest and then select "Send to IPShare" under "More options".

The screenshot shows the IPShare Patent Collaboration Tool interface. The top navigation bar includes 'Menu', 'Search', 'History', 'Session', 'Rugby_pate...', 'Order', 'Help', and 'Logoff'. The main content area features the IPShare logo and the text 'PATENT COLLABORATION TOOL'. Below the logo, there is a message: 'Download and share results in IP-Share, please select countries/publications to send. A maximum of 500 publication numbers can be shared at a time. query: TA=((Implant* W3 Medical) W5 Device*) W15 Biodegrad*) AND IC=A61* results: 67'. There are three radio button options: 'Download from all countries', 'Download from the following countries only' (which is selected), and 'Download one per family'. Under 'Download from the following countries only', there is a text input field for 'Specify countries:' containing 'WO' and an example 'e.g. EP US CH FR'. Under 'Download one per family', there is a text input field for 'Country preference:' and an example 'e.g. US WO EP'. A 'Submit' button is located at the bottom left of the dialog box.

You will be sent to a separate page where you can choose between importing publications from all countries, from specific countries, or one publication per family by your country preference.

Once you're happy with your choices, click "Submit". IPShare should open automatically within a few moments.

IPShare
PATENT COLLABORATION TOOL

minesoft
global patent solutions
London • Dusseldorf • Washington • Tokyo

Projects Users and Groups Settings Hello, Caitlin Kavanagh | Help | Log out

Bulk Import

PN Numbers:

WO09113972A2
WO08136856A2
WO08127411A1
WO11051424A1
WO10080932A2
WO08108167A1
WO05007188A2

Project

Please select a project or [create a new one](#) to import the documents to:

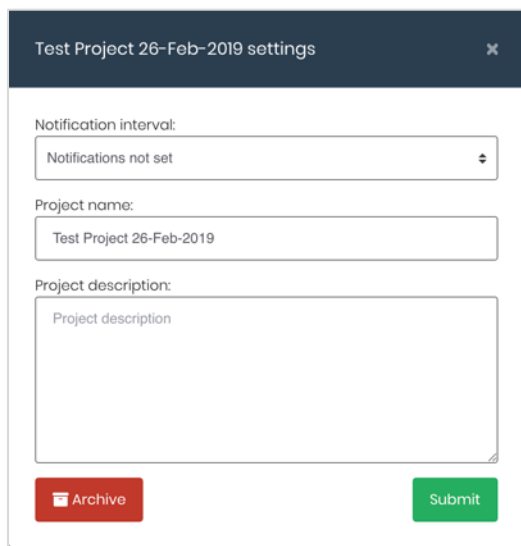
You will be given the option to either import the documents into a current project or "create a new one". If you need to create a new project, a pop-up window will appear where you need to provide a project name and description. When you have submitted this information, you will return to the page and select the newly created project from the drop-down menu.

The documents will then be imported as usual.

Editing a project

It's possible to change the project name, set notification intervals and add a project description, to do this navigate to the [Edit](#) button in right-hand column of the project table.

A pop-up window will appear, like below:



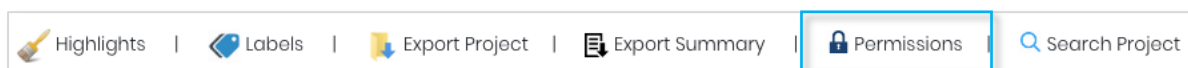
From the *Notification interval* drop-down menu, you can choose how often people on the project receive notifications, the following options are available: hourly, every 6 hours, daily, weekly.

Rename the project by entering a new name into the input box for *Project name*.

Enter a project description by entering it into the input box under *Project description*

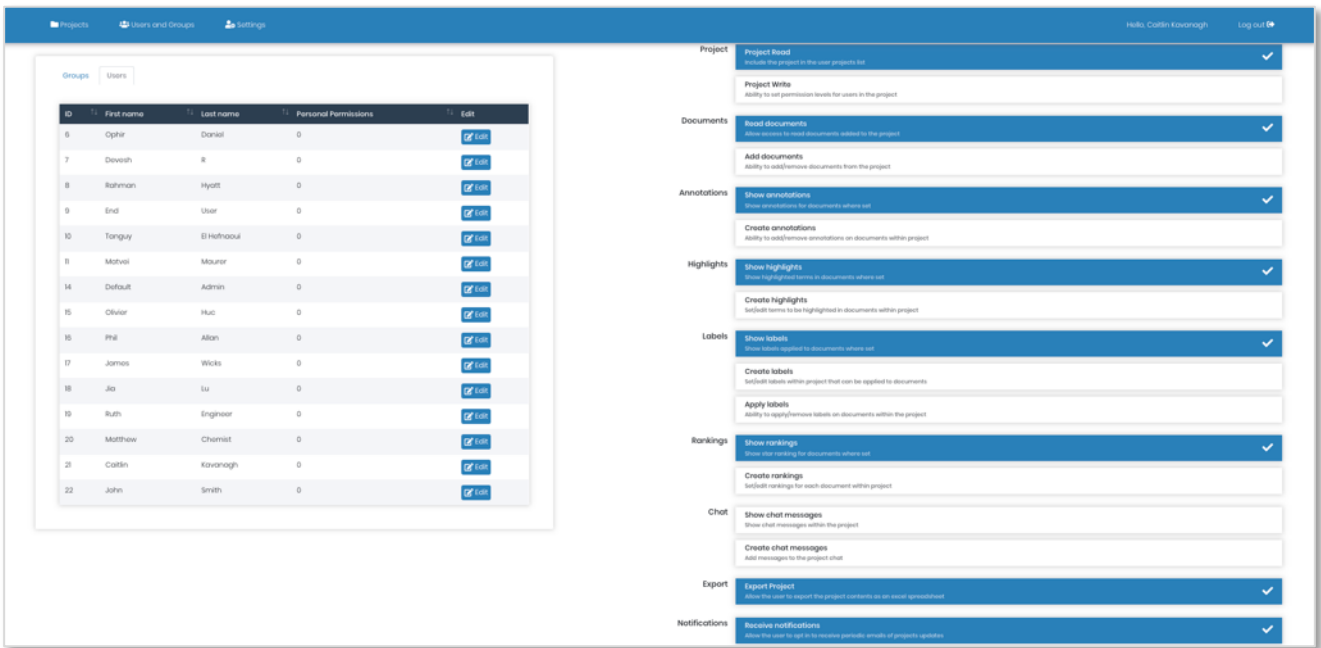
Setting up users on a project

To set up users on a project, navigate to the *Permissions* tab on the project page.



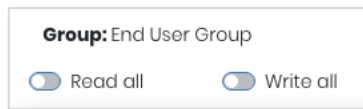
You can choose to add a user group or add users individually. If you add users as a group, their permission levels will all be the same, if you want different users to have different permission levels then you will need to do them individually. Click the Edit button to the right of the user name or group name to open up the different permission levels.

The options available are extensive. In this example, I am setting up the user to be able to view and export all areas of the project, but they wouldn't be able to make any changes to the project.



Just select the permissions you want to include for each user or group and then return to your project.

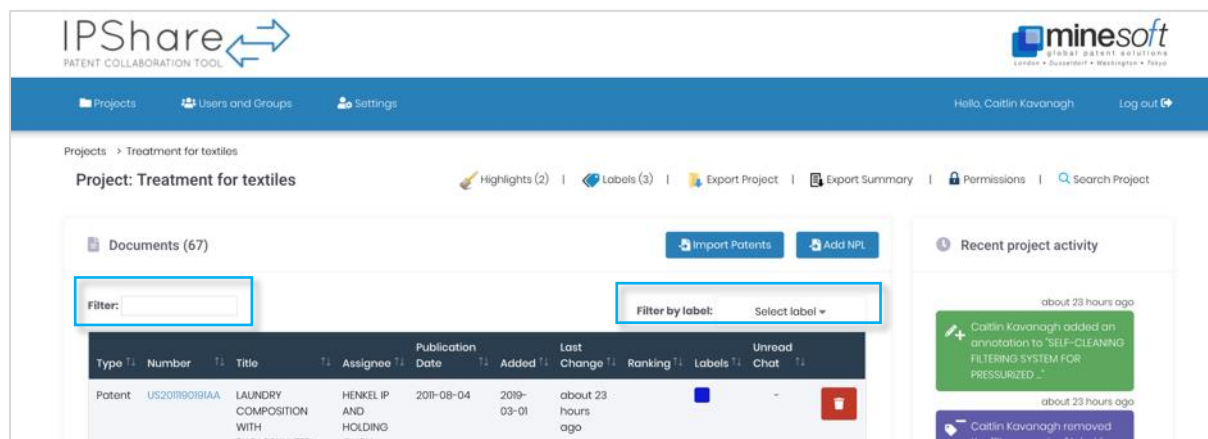
You can also bulk select permissions by “Read all” or “Write all” by using the switch at the top of the page:



Please note, the permission levels you assign on a user level take priority over group permissions. For example, if you add a group that has permission to apply labels and then add a user which also belongs to the same group but you remove their ability to apply labels, this will have priority.

Filtering & sorting

You can filter your document table on a project page by label or by document type, publication number, title, assignee and publication date.



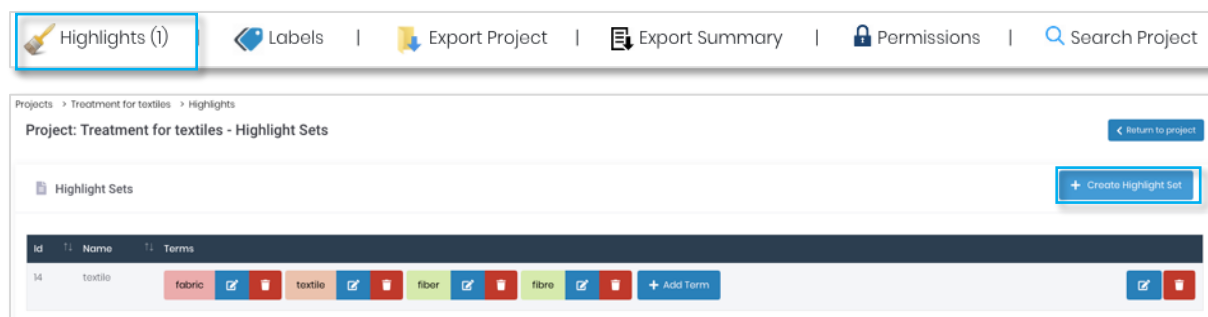
To filter by label, open the drop-down menu at the top-right of the document table, and select the label you want to filter by.

To filter by document type, publication number, title, assignee or publication date, please use the input box at the top-left of the document table.

Please note, Boolean operators and truncation will not work when applying filters.

Creating a highlights set

To create a highlight system, navigate to the *Highlights* tab on the project page. The (1) below indicates that I already have one highlights set for this project.



Click *Create Highlight Set*.

You can create an unlimited amount of highlight sets, for different areas of the project.

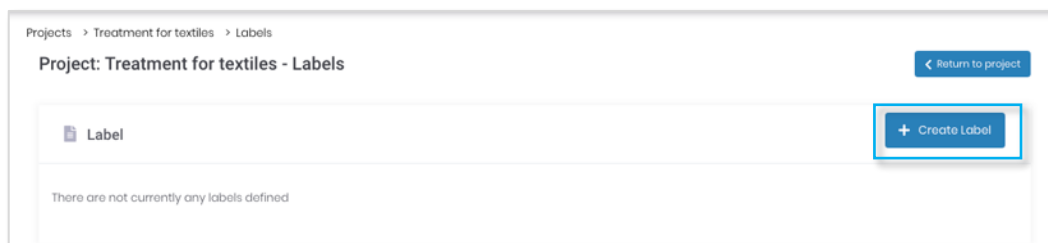
Please note, each highlighting set is only applied to the current project.

Once you've entered a name you can input the keywords you would like highlighted and choose a colour for each.

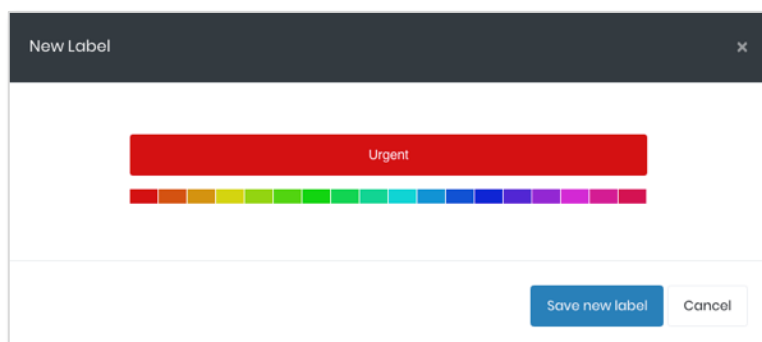
The "*" truncation is activated, so for example if you used "soften*" this would highlight "softened", "softener", "softening" etc.

Creating labels

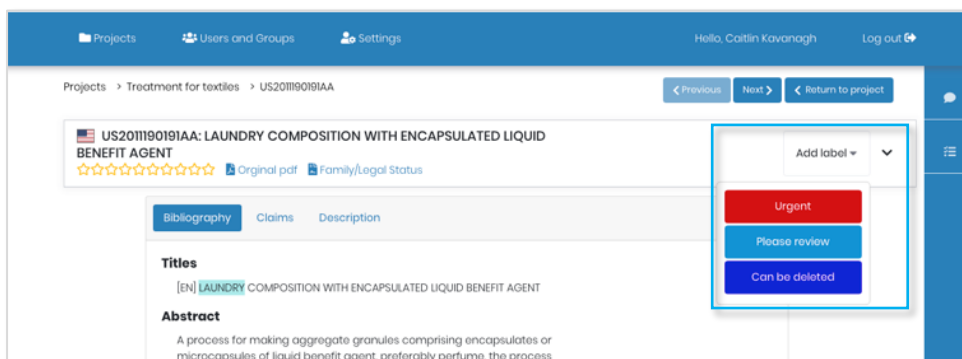
To create a label, navigate to the *Label* tab on the project page.



You can set up an unlimited number of labels. Click *Create Label* to open a pop-up window where you can choose a title and colour for your label. Click *Save new label* once you are finished.



You can add a label to each document or as required. When viewing the document just go to the *Add label* drop-down menu in the right-hand corner and select one or more labels.

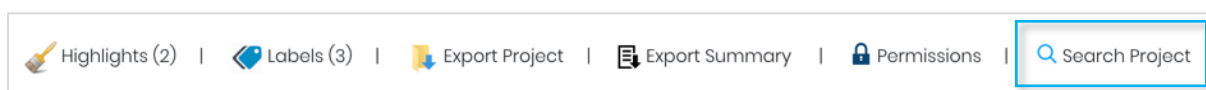


Once labels have been added, you can also view them in the document table.

Type	Number	Title	Assignee	Publication Date	Added	Last Change	Ranking	Labels	Unread Chat
Patent	US201106101AA	LAUNDRY COMPOSITION WITH ENCAPSULATED LIQUID BENEFIT AGENT	HENKEL IP AND HOLDING GMBH	2011-08-04	2019-03-01	1 minute ago			-
Patent	WO1995026A1	SELF-CLEANING FILTERING SYSTEM FOR PRESSURIZED FLUIDS	G T S DI C NEVIANI AND C S N C	2015-10-08	2019-03-01	1 minute ago			-
Patent	EP0202028A1	SELF-CLEANING FILTERING SYSTEM FOR PRESSURIZED FLUIDS	G T S DI C NEVIANI AND C S N C	2017-02-08	2019-03-01	1 minute ago			-
Patent	WO0702891A1	LAUNDRY COMPOSITION WITH ENCAPSULATED LIQUID BENEFIT AGENT	HENKEL IP AND HOLDING GMBH	2007-10-11	2019-03-01	1 minute ago			-
Patent	EP1984486A1	LAUNDRY COMPOSITION WITH ENCAPSULATED LIQUID BENEFIT AGENT	HENKEL IP AND HOLDING GMBH	2008-10-29	2019-03-01	1 minute ago			-
Patent	EP1984486B1	LAUNDRY COMPOSITION WITH ENCAPSULATED LIQUID BENEFIT AGENT	HENKEL IP AND HOLDING GMBH	2010-01-13	2019-03-01	1 minute ago			-
Patent	EP445368A3	PROCESS FOR MAKING A SPUNBOND NONWOVEN FABRIC FROM FILAMENTS	REFENHAUSER GMBH AND CO MASCHF	2005-10-12	2019-03-01	about 4 hours ago			-
Patent	EP445368B1	PROCESS FOR MAKING A SPUNBOND NONWOVEN FABRIC FROM FILAMENTS	REFENHAUSER GMBH AND CO MASCHF	2007-06-27	2019-03-01	about 4 hours ago			-

Searching across a project

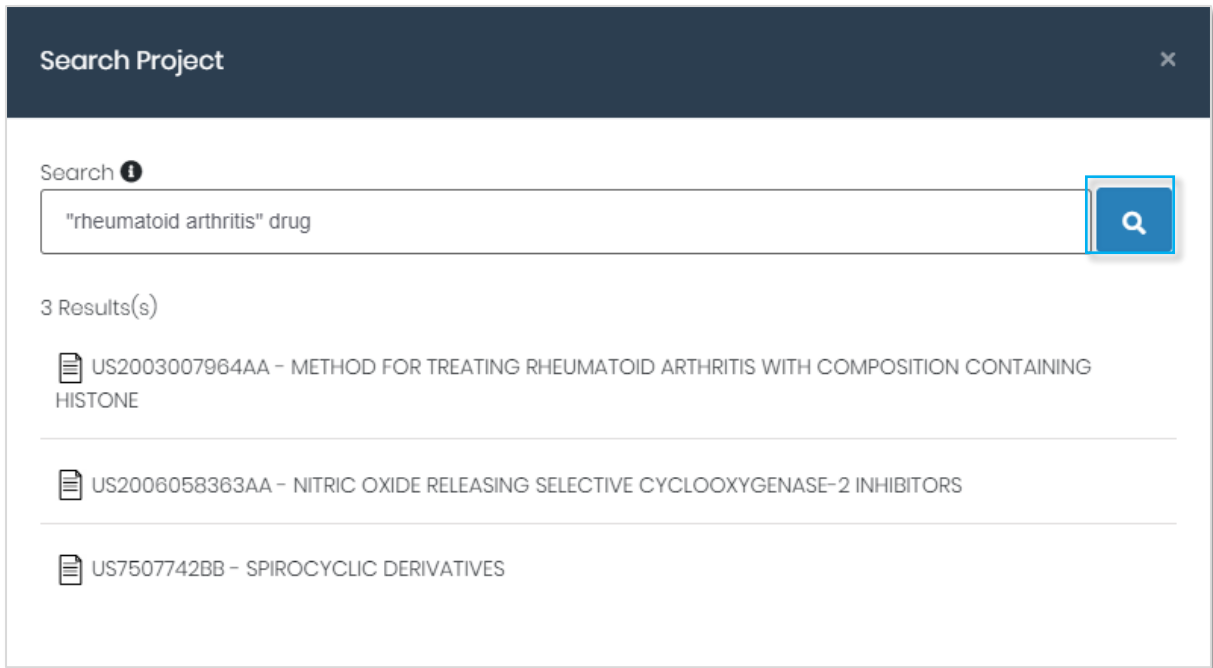
Once you have set up your project, it's possible to run a search across all documents in the project. To run a search, navigate to your project page and select *Search Project* in the top right-hand corner.



A pop-up window will appear where you can search keywords, inventors or assignees etc. Here we have searched keywords as an example, but this search feature covers the full text document and all bibliographic information.

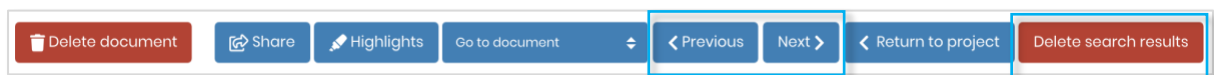
Keywords or names searched within quotation marks ("") will be searched as an exact phrase in that order. Words outside these quotation marks will be searched connected by the Boolean operator AND.

This means, in this example, the word "drug" can appear anywhere in the full text of a document that also contains "rheumatoid arthritis".



Please note, Boolean operators and truncation won't work when searching across your project

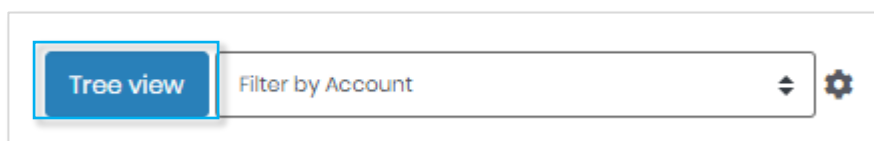
Once you have entered your query, click the magnifying glass icon to search. Any results will be listed below your search query. Click on the titles to be taken to the document of interest. You can navigate across the search results using the "Previous" or "Next" buttons, or press "Delete search results" to cycle through the entire project again.



Tree View

On the Projects page, it is possible to see an overview of existing projects through the Tree View.

Above the Projects table, there is a blue button labelled "Tree View"



Clicking this will open a new view with a collapsible tree diagram of projects grouped by Account. To expand or collapse an account, click on the + or – signs next to the account name respectively.

+ Update May1			
- Tanguy's tests			
Name	Created	Last Change	
L Import Test	2019-05-23	4 months ago	Edit
L Alert test	2019-06-27	3 days ago	Edit
L Random tests	2019-08-05	4 months ago	Edit
L Like and Share features test	2019-10-09	4 months ago	Edit
L January update	2020-01-16	about 1 month ago	Edit
L January update - export	2020-01-16	7 days ago	Edit
L 200 export	2020-01-24	about 1 month ago	Edit
+ mayday			

The projects can be opened by clicking on their titles and edited by selecting the Edit button on the right.

Reviewing documents

To review a document in your project, click on the patent number in the document table in the project of interest.

Type	Number	Title	Assignee	Publication Date	Added	Last Change	Ranking	Labels	Unread Chat
Patent	US20190191AA	LAUNDRY COMPOSITION WITH ENCAPSULATED LIQUID BENEFIT AGENT	HENKEL IP AND HOLDING GMBH	2011-08-04	2019-03-01	3 days ago			-
Patent	EP1984486B1	LAUNDRY COMPOSITION WITH ENCAPSULATED LIQUID BENEFIT AGENT	HENKEL IP AND HOLDING GMBH	2010-01-13	2019-03-01	3 days ago			-
Patent	EP1984486A1	LAUNDRY COMPOSITION WITH ENCAPSULATED LIQUID BENEFIT AGENT	HENKEL IP AND HOLDING GMBH	2008-10-29	2019-03-01	3 days ago			-
Patent	WO07112B91A1	LAUNDRY COMPOSITION WITH ENCAPSULATED LIQUID BENEFIT AGENT	HENKEL IP AND HOLDING GMBH	2007-10-11	2019-03-01	3 days ago			-
Patent	EP3126029A1	SELF-CLEANING FILTERING SYSTEM FOR PRESSURIZED FLUIDS	G T S DI C NEVIANI AND C SN C	2017-02-08	2019-03-01	3 days ago			-

The screenshot displays the IPShare interface for a patent document. At the top, the IPShare logo and Minesoft logo are visible. The main content area shows the patent title 'US201190181AA: LAUNDRY COMPOSITION WITH ENCAPSULATED LIQUID BENEFIT AGENT' with a star rating and options for 'Original pdf' and 'Family/Legal Status'. Below this is a table with columns for Assignee(s), Publication Number, Publication Date, Application Number, Application Date, and Priority. The assignee is HENKEL IP AND HOLDING GMBH. The inventor is BAI GOBIND NARAIN PARMILADEVE MARIANNE[NL]; KLUIT SANDER BAS[NL]. The table also lists IPC, CPC, and USC classifications, and family members. At the bottom, there are tabs for 'Bibliography', 'Claims', and 'Description'. The 'Bibliography' tab is selected, showing the title and abstract of the patent. The abstract describes a process for making aggregate granules. Numbered callouts 1-4 highlight specific UI elements: 1 points to the document title and rating; 2 points to the 'Urgent' label; 3 points to the chat/action history sidebar; 4 points to the 'Bibliography' tab.

- 1 – From here you can assign a star rating out of 10 to the document, access the original PDF or open the legal status browser for this patent family
- 2 – Any labels are shown here with the option to add additional labels if required
- 3 – Open up the chat window here or the action history
- 4 – Click through to the bibliography, claims or description

Classification Explorer

Classification Explorer can be accessed from IPShare by clicking on a classification code of interest when viewing a document.

US2011190191AA: LAUNDRY COMPOSITION WITH ENCAPSULATED LIQUID BENEFIT AGENT
☆☆☆☆☆☆☆☆☆☆ Original pdf Family/Legal Status

Assignee(s)	Publication Number	Publication Date	Application
HENKEL IP AND HOLDING GMBH	US2011190191AA	2011-08-04	US200702:

Inventor(s)
BALGOBIND NARAIN PARMILADEVIE MARIANNE[NL]; KLUIT SANDER BAS[NL]

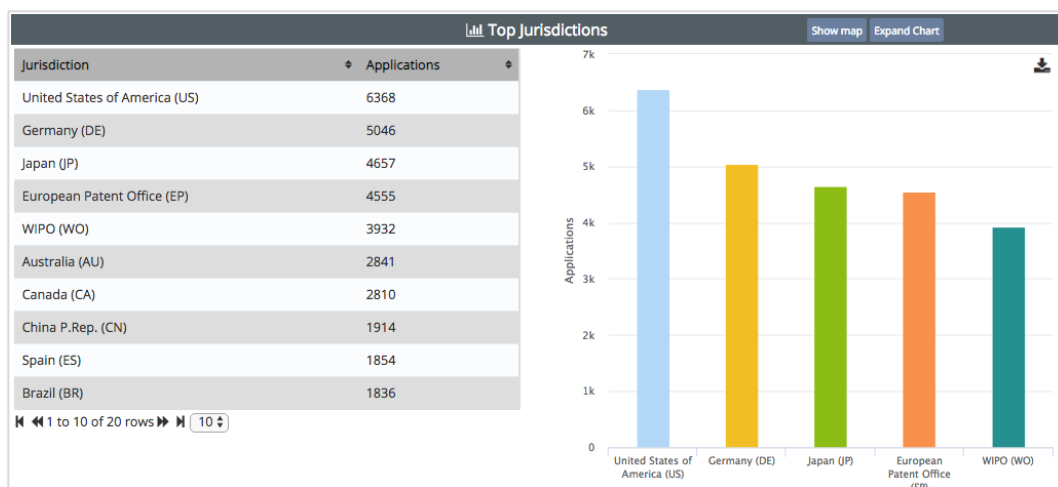
IPC classification	CPC classification	USC classification	Family members
C11D17/00 B05D7/00	C11D3/505	510/349 427/212	TH93890A AT455165E

The classification tree will open with the selected code highlighted.

- C11D13/30 - Recovery Of Soap, E.g. From Spent Solutions
- C11D15/00 - Manufacture Of Resin Soap Or Soaps Derived From Naphthenic Acids; Compositions
- C11D15/02 - Apparatus Therefor
- C11D15/04 - Compositions Containing Resin Soap Or Soap Derived From Naphthenic Acids
- C11D17/00 - Detergent Materials Or Soaps Characterised By Their Shape Or Physical Properties

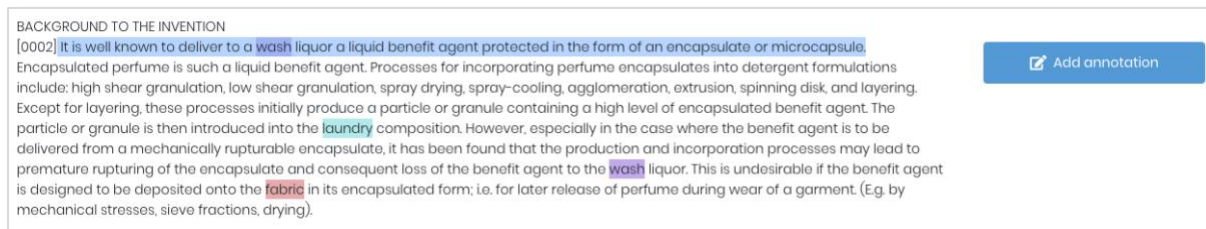
Clicking on the bar chart icon (▮▮) will load the *PatBase Class Analysis* for this code. A summary with tables and charts displaying an overview of this code, including top assignees, top jurisdictions, application and grant velocity etc.

See following page for an example of the information displayed.



Adding annotations

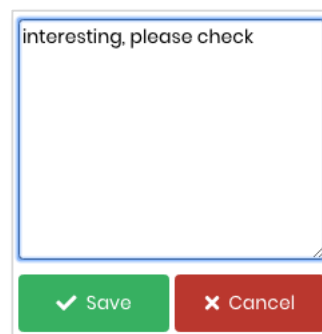
To add an annotation to a document, just use your cursor to highlight the section that you would like to add a comment on, like below:



BACKGROUND TO THE INVENTION
[0002] It is well known to deliver to a wash liquor a liquid benefit agent protected in the form of an encapsulate or microcapsule. Encapsulated perfume is such a liquid benefit agent. Processes for incorporating perfume encapsulates into detergent formulations include: high shear granulation, low shear granulation, spray drying, spray-cooling, agglomeration, extrusion, spinning disk, and layering. Except for layering, these processes initially produce a particle or granule containing a high level of encapsulated benefit agent. The particle or granule is then introduced into the laundry composition. However, especially in the case where the benefit agent is to be delivered from a mechanically rupturable encapsulate, it has been found that the production and incorporation processes may lead to premature rupturing of the encapsulate and consequent loss of the benefit agent to the wash liquor. This is undesirable if the benefit agent is designed to be deposited onto the fabric in its encapsulated form; i.e. for later release of perfume during wear of a garment. (E.g. by mechanical stresses, sieve fractions, drying).

Add annotation

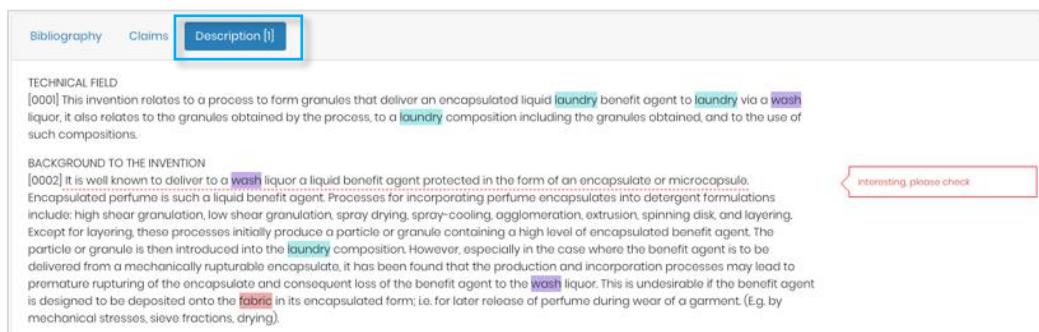
A button will appear on the right-hand side which you can click to add an annotation to this section. Type your note into the input box which appears. Once you've clicked save the relevant section will be underlined with the comment shown to the right-hand side.



interesting, please check

Save Cancel

Other users will know that there is an annotation added as it will be shown on the Bibliography, Claims or Description tab at the top (depending on which section you added the annotation in).



Bibliography Claims Description [1]

TECHNICAL FIELD
[0001] This invention relates to a process to form granules that deliver an encapsulated liquid laundry benefit agent to laundry via a wash liquor. It also relates to the granules obtained by the process, to a laundry composition including the granules obtained, and to the use of such compositions.

BACKGROUND TO THE INVENTION
[0002] It is well known to deliver to a wash liquor a liquid benefit agent protected in the form of an encapsulate or microcapsule. Encapsulated perfume is such a liquid benefit agent. Processes for incorporating perfume encapsulates into detergent formulations include: high shear granulation, low shear granulation, spray drying, spray-cooling, agglomeration, extrusion, spinning disk, and layering. Except for layering, these processes initially produce a particle or granule containing a high level of encapsulated benefit agent. The particle or granule is then introduced into the laundry composition. However, especially in the case where the benefit agent is to be delivered from a mechanically rupturable encapsulate, it has been found that the production and incorporation processes may lead to premature rupturing of the encapsulate and consequent loss of the benefit agent to the wash liquor. This is undesirable if the benefit agent is designed to be deposited onto the fabric in its encapsulated form; i.e. for later release of perfume during wear of a garment. (E.g. by mechanical stresses, sieve fractions, drying).

interesting, please check

Legal Status Browser

To access the legal status browser, click *Family/Legal Status* underneath the patent number and title when viewing a document.

The browser will open in a new window.

Legal status event groups

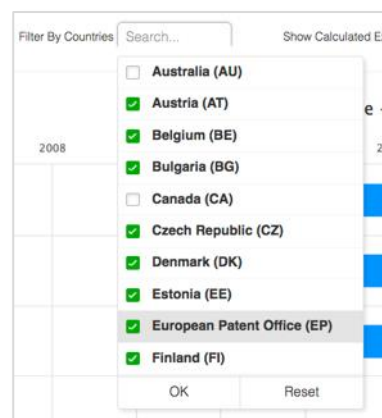
The Legal Status groupings are based on the INPADOC PRS codes and the patent office codes from each national patent office. We allocate them into a category making them easy to manage:

LSAS	Reassignment	LSNP	Entry into national phase
LSDW	Deemed withdrawn/abandoned/cancelled	LSOP	Opposition/filed/request for revocation/annulment
LSES	Examined/supplementary search report issued	LSPB	Published
LSFE	Renewal fees paid	LSRE	Restored/reinstated/amended/partially amended
LSGT	Granted/extended (supplementary protection certificate)	LSRV	Revoked/rejected/annulled/invalid
LSLE	Lapsed/expired/ceased/dead	LSWD	Withdrawn/abandoned/cancelled/surrendered/suspended/terminated/void
LSLI	License	LSAP	Applied
LSNE	Non-entry into national phase	LSRX	Reexamination
LSAL	Appeal		

Timeline view

The timeline view shows the legal status history of each publication in a family. Above the timeline, there are options to filter by country or alternatively use the search bar to find specific information. You can also choose whether or not to show reassignments, show calculated expiry dates or show EP National Phases.

Filter by country: Open the drop-down menu and use the checkboxes to select which countries you are interested in, once you have selected all of the countries you would like to view, select OK. To remove the filter, open the drop-down menu again and select reset.



Show calculated expiry dates: The calculated expiry dates take into account the different patent terms for each country, the type of document, and additional information (where available), e.g. Supplementary Protection Certificates (SPCs) and Patent Term Extensions (PTEs).

When the calculated expiry dates are activated, the timeline is extended into the future, ending with either a red or orange line. The red line symbolises a 'Calculated Patent Term Expiry', the orange line symbolises an 'Assumed Expiry'.

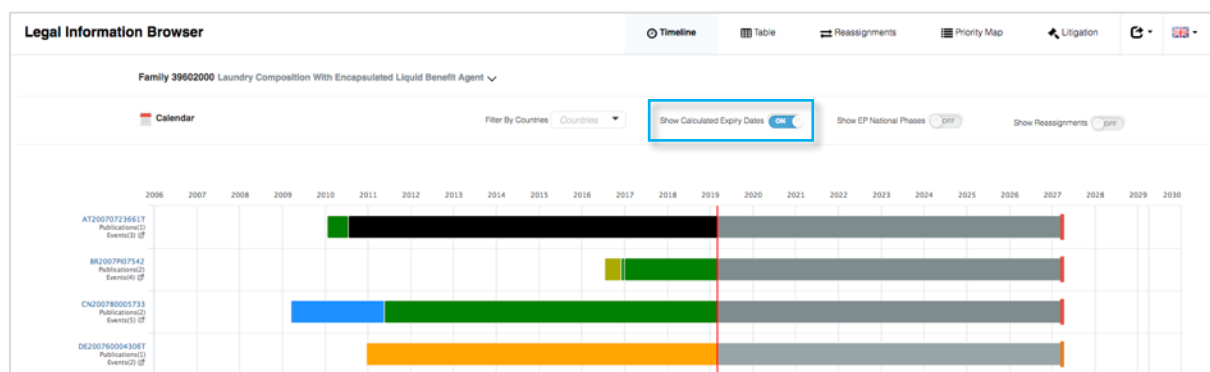


Table view

Family 35576970 Temporarily Stiffened Mesh Prostheses

Calendar Filter By Countries Countries Filter By Event Group Event Group Search Search Query Show Reassignments ON

Application No.	Application Date	Publication No.	Kind	Source	Event Date	Event Code	Event Group	Event Details
AU20070344645	20070206	AU2007344645	AA	PatBase	20090917		LSPB	Published / Reissued
		AU2007344645	BB	PatBase	20121213		LGOT	Granted / Extensions (SPC, CPC, PTE)
		AU2007344645	BB	INPADOC	20130404	+FGA	LGOT	Letters patent sealed or granted (standard patent)
		AU2007344645	BB	PatBase	20270206		PEXP	Calculated Patent Term Expiry
AU20070351374	20071106	AU2007351374	AA	PatBase	20081023		LSPB	Published / Reissued
		AU2007351374	BB	PatBase	20121108		LGOT	Granted / Extensions (SPC, CPC, PTE)
		AU2007351374	BB	INPADOC	20130307	+FGA	LGOT	Letters patent sealed or granted (standard patent)
		AU2007351374	BB	PatBase	20271106		PEXP	Calculated Patent Term Expiry

The table view shows the Application Number, Application Date, Publication Number, Kind Code, Source, Event Date, Event Code, Event Group and Event Details for each publication within the family.

The hyperlinked application number will direct you to the register where you can view more information about the legal status for the specific publication(s).

The table can be sorted by application number, application date, publication number, kind code, source, event date, event code, event group or event details by clicking on the arrows next to the relevant header.

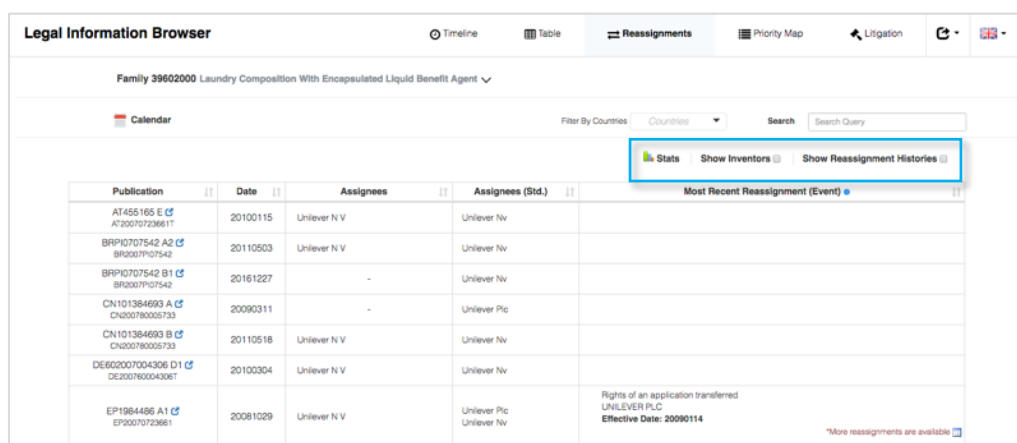
Above the table, there are options to filter by country and event group or alternatively use the search bar to find specific information. You can also choose whether or not to show reassignments.

Reassignments

The reassignment table shows the publication number, date, assignee information, standardized assignee information, and most recent reassignment event.

Each publication can be viewed in the national patent office website, by clicking on the [🔗](#) next to the publication number. Alternatively, you can click on the publication number itself to load a *Publication Summary*.

Above the *Reassignment table*, there are options to filter by country or alternatively use the search bar to find specific information. In addition, there is a *Stats* option (shows table of all assignees in family & how often they occur), a *Show Inventors* option (adds 2 extra columns to the reassignment table with inventor information) and a *Show Reassignment Histories* option (loads all reassignment histories).



Legal Information Browser

Family 39602000 Laundry Composition With Encapsulated Liquid Benefit Agent

Calendar

Filter By Countries: Countries Search: Search Query

Publication	Date	Assignees	Assignees (Std.)	Most Recent Reassignment (Event)
AT455165 E A20070728611	20100115	Unilever N V	Unilever Nv	
BRPI0707542 A2 BR2007P07542	20110503	Unilever N V	Unilever Nv	
BRPI0707542 B1 BR2007P07542	20161227	-	Unilever Nv	
CN101384693 A CN200780005733	20090311	-	Unilever Ptc	
CN101384693 B CN200780005733	20110518	Unilever N V	Unilever Nv	
DE602007004306 D1 DE20076004306T	20100304	Unilever N V	Unilever Nv	
EP1984486 A1 EP20070723661	20081029	Unilever N V	Unilever Ptc Unilever Nv	Rights of an application transferred UNILEVER PLC Effective Date: 20090114

*More reassignments are available

Priority map

The priority map page is split into 4 tabs: relationship table, patent list, priority list, priority relationship diagram.

Legal Information Browser

Family 39602000 Laundry Composition With Encapsulated Liquid Benefit Agent

Relationship Table Patent List Priority List Priority Relationship Diagram

3 Priorities 15 Patents Order By Priority (A-Z)

Patent No.	Date	EP20060075799 (20060404)	EP20070723661 (20070326)	WO2007EP02715 (20070326)	
AT455165 E	20100115	✓		✓	Q
BRPI0707542 A2	20110503	✓		✓	Q
BRPI0707542 B1	20161227	✓		✓	Q
CN101384693 A	20090311	✓		✓	Q
CN101384693 B	20110518	✓		✓	Q
DE602007004306 D1	20100304	✓		✓	Q
EP1984486 A1	20081029	✓	✓	✓	Q

The relationship table shows how the publications within a family are related by priority number by ticking corresponding priority numbers for each patent within the family.

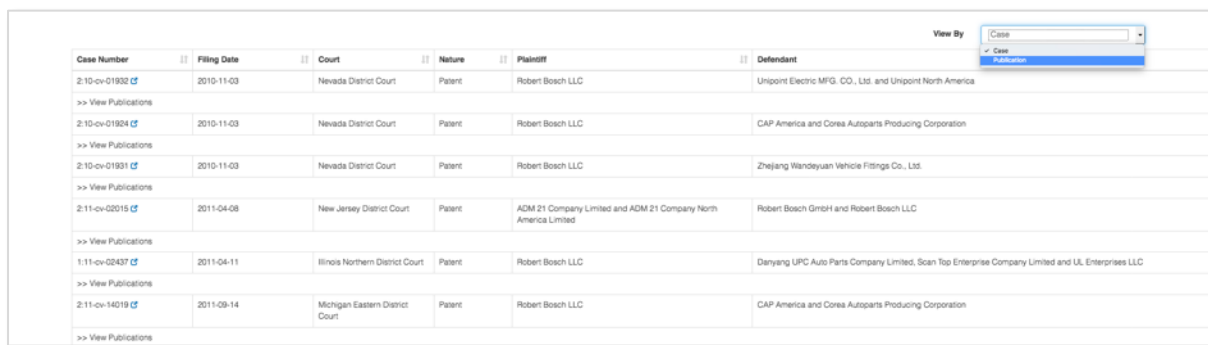
The patent list shows which patents are associated with which priority numbers within a family. This tab is less useful for highlighting the priority relationships between publications in a family. The columns show the patent number, publication date and priority numbers.

The priority list shows which priority numbers are associated with which patents. This is useful for seeing which priority numbers are most common within a family. The columns show the priority number, priority date, and publication numbers.

The Priority relationship diagram is the most visually appealing option; therefore, it is useful for sharing. Download/print options are available in the top right-hand corner.

Litigation

Where available, the litigation tab will show all litigation proceedings (US only) for a patent family. It can be viewed either by case or publication by selecting your preferred choice from the drop-down menu. The table can be sorted by Case Number, Filing Date, Court, Nature, Plaintiff, Defendant and Status by clicking the arrows in the top row.



Case Number	Filing Date	Court	Nature	Plaintiff	Defendant
2:10-cv-01932 🔗	2010-11-03	Nevada District Court	Patent	Robert Bosch LLC	Unipoint Electric MFG. CO., Ltd. and Unipoint North America
>> View Publications					
2:10-cv-01924 🔗	2010-11-03	Nevada District Court	Patent	Robert Bosch LLC	CAP America and Corea Autoparts Producing Corporation
>> View Publications					
2:10-cv-01931 🔗	2010-11-03	Nevada District Court	Patent	Robert Bosch LLC	Zhejiang Wandeyuan Vehicle Fittings Co., Ltd.
>> View Publications					
2:11-cv-02015 🔗	2011-04-08	New Jersey District Court	Patent	ADM 21 Company Limited and ADM 21 Company North America Limited	Robert Bosch GmbH and Robert Bosch LLC
>> View Publications					
1:11-cv-02437 🔗	2011-04-11	Illinois Northern District Court	Patent	Robert Bosch LLC	Danyang UPC Auto Parts Company Limited, Scan Top Enterprise Company Limited and UL Enterprises LLC
>> View Publications					
2:11-cv-14019 🔗	2011-09-14	Michigan Eastern District Court	Patent	Robert Bosch LLC	CAP America and Corea Autoparts Producing Corporation
>> View Publications					

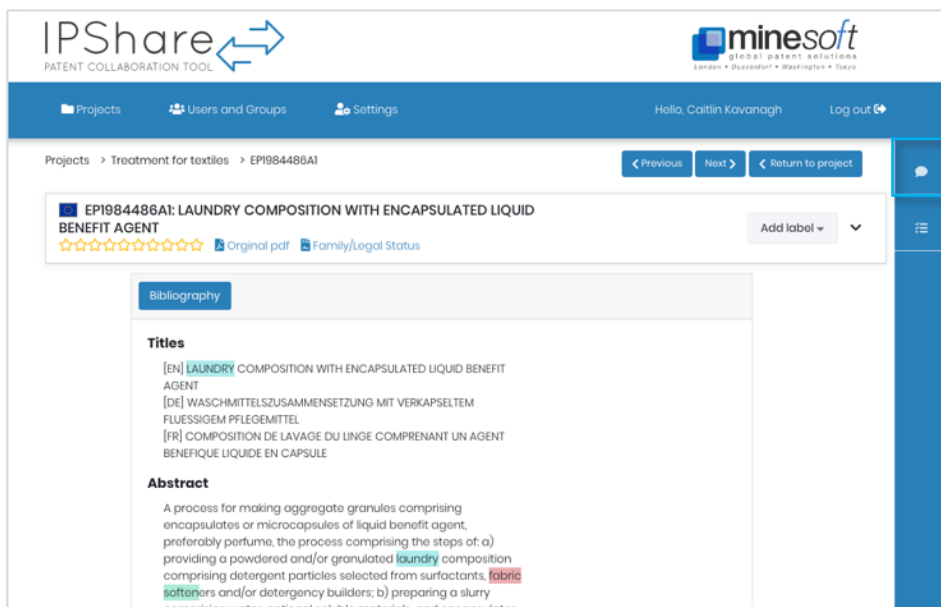
For more information about the case, click on the [🔗](#) link next to the case number of interest.


More information is available about the contested publication(s) by clicking *View Publications* underneath the case number of interest.

Download and print options are available for each section. An offline link can be generated and shared by email, or the data can be downloaded as an Excel, PDF or Word document.

Chat messages

Chat messages can be accessed when viewing documents, a useful way to check in with other users on the project. You can access the chat from the right-hand side of the page.

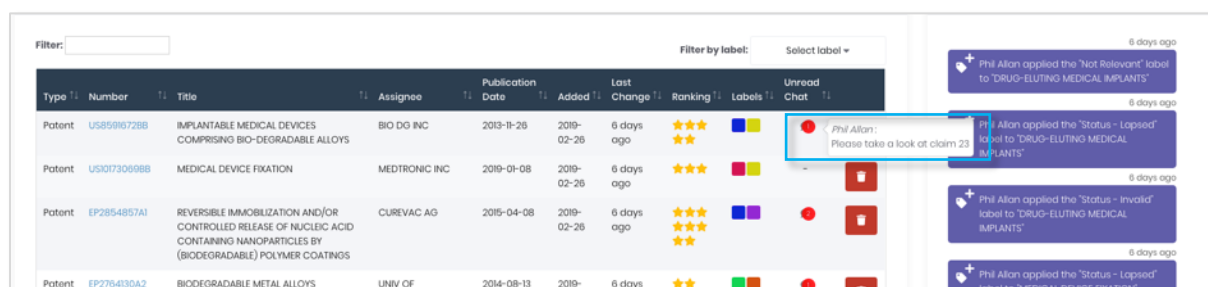


When there are already messages present in the chat a double chat bubble icon will be shown, like: 

If there is an unread message available, this will be shown in the document table for the project.

As an administrator you will be able to delete chat messages as required.

Please note, you need to click on the unread message icon to view the latest message in the chat.

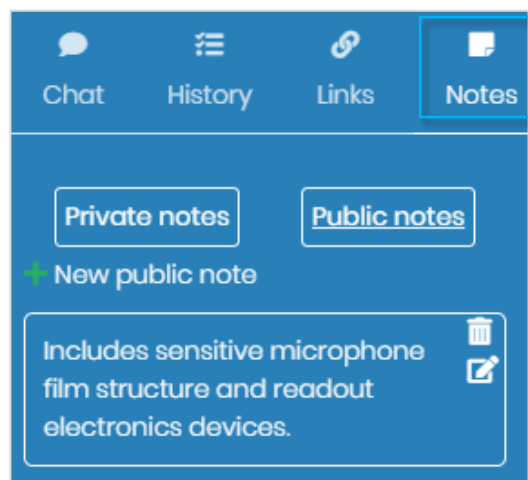


Please note, chat messages are added on a document basis, i.e. there is a different chat for each document and no project chat

Notes

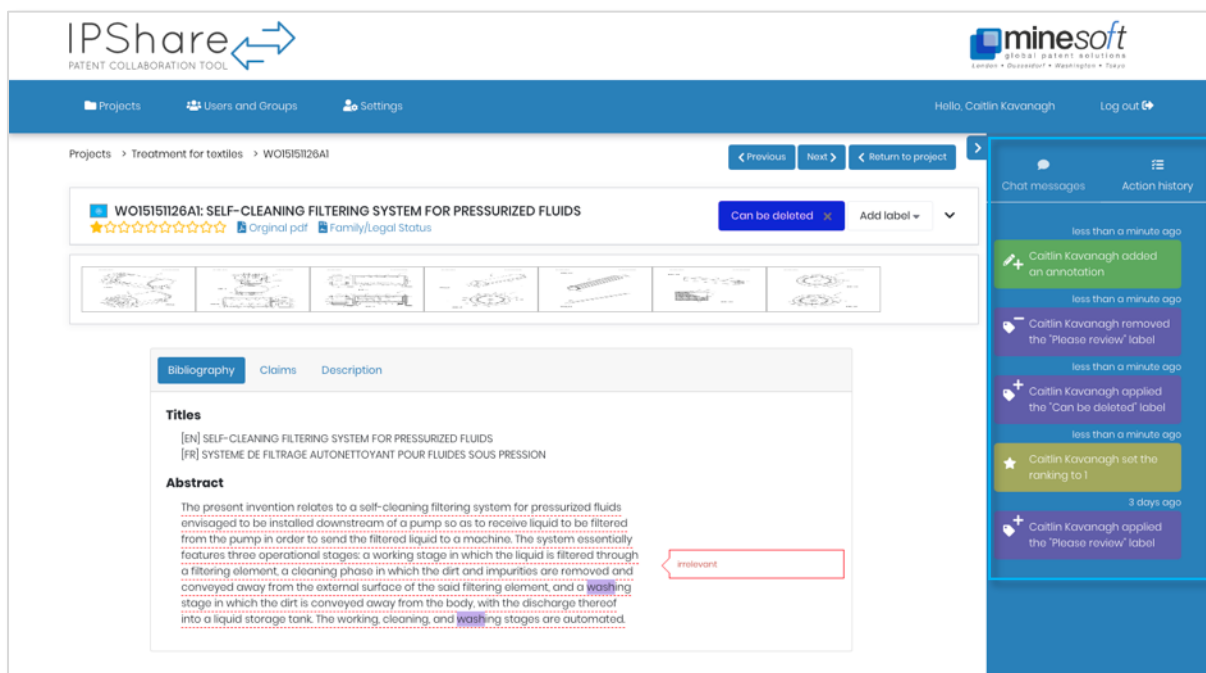
You can save Private and Public Notes on individual publications. Notes can be found in the Chat menu.

Public Notes will be shared with any members on the project with view permissions. Private Notes will only be viewable on the user's account.



Action history

The *Action history* tracks any changes made to documents within a project. You can access the *Action history* from the right-hand side when viewing a document.



Keyboard shortcuts

The following keyboard shortcuts are available:

Viewing documents

N	Next document
P	Previous document
S	Sidebar toggle

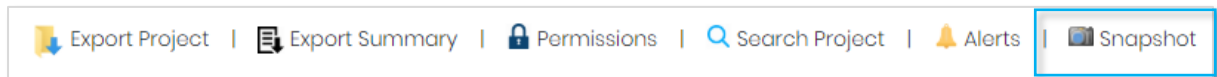
Image slideshow

N	Next image
P	Previous image
R	Rotate image

When navigating through documents using keyboard shortcuts, data is automatically synchronized across all open pop-up windows, e.g. PDF, legal status, TextMine.

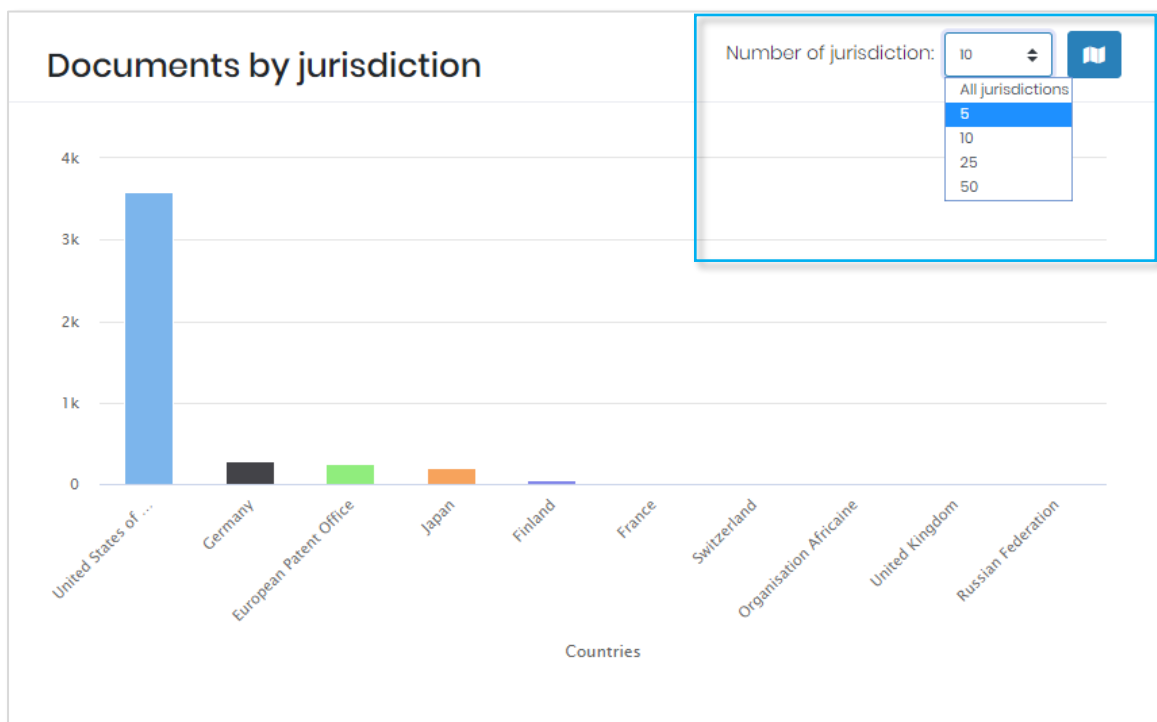
Snapshot

On the project page, there is a link to Snapshot in the top right corner. This is a simple analytics tool to help you visualise your project.



Here, you can see a general overview of jurisdictions, assignees and documents in graph form. It's also possible to see an overview of the labels and ranks applied across a project.

Above each graph in the top right corner there is a drop down menu where you can select the number of jurisdictions/assignees you would like to see if your graph.



Exporting

Export Summary

The summary export is a one-page Excel spreadsheet which shows all information for patents or non-patent literature within a project. The information included in the summary export is as follows:

- Document type
- Family number
- Country code
- Publication number
- Kind code
- Publication date
- Application number
- Application date
- Title
- Abstract
- Probable assignee
- Claims
- Any chat messages
- Any public notes
- Any applied labels
- Any annotations (doesn't show where in the document was annotated)

Please note, the claims may exceed the maximum character limit for cells in Excel and be cut short.

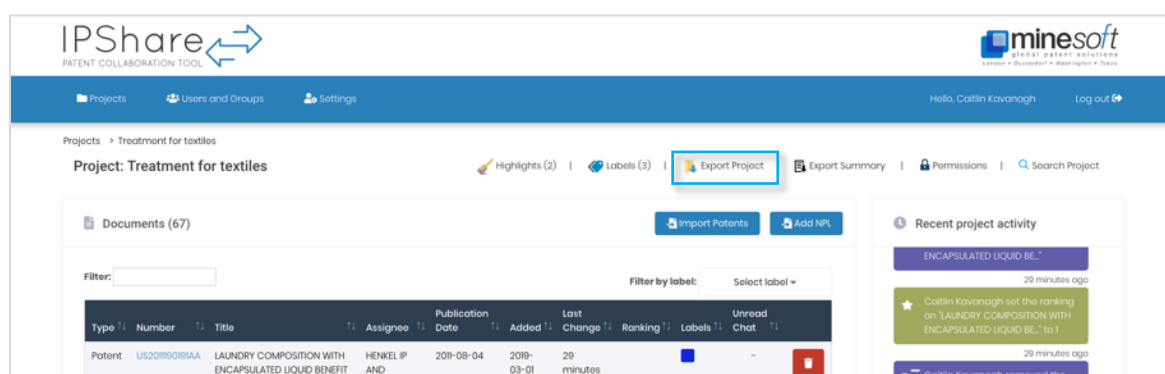
To run this export, navigate to the project that you wish to export and click *Export Summary* at the top of the page.

The screenshot shows the IPShare web interface. At the top, there is a navigation bar with 'Projects', 'Users and Groups', and 'Settings'. The user is logged in as 'Caitlin Kavanagh'. The main content area shows a project titled 'Treatment for textiles'. In the top right of this area, there are buttons for 'Export Project' and 'Export Summary', with the latter being highlighted by a red box. Below this, there is a table of documents with columns for Type, Number, Title, Assignee, Publication Date, Added, Last Change, Ranking, Labels, and Unread Chat. Two patent entries are visible. On the right side, there is a 'Recent project activity' section showing chat messages.

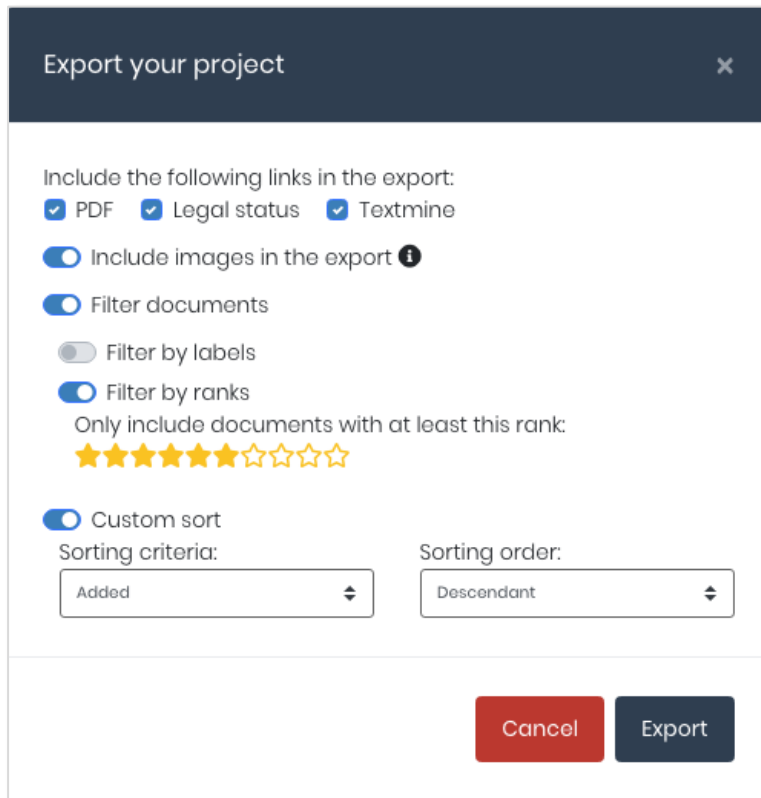
Export Project

The full project export contains more details about each document in the project with the full bibliography, claims and description included in the export. It also includes the star ranking, label, and public notes for each document (where one has been given) and annotations (including where in the text the annotations are have been added).

The Excel file is separated into a spreadsheet for each document in the export, with a *Contents* page showing the publication number and title for each document included. To run this export, navigate to the project that you wish to export and click *Export Project* at the top of the page.

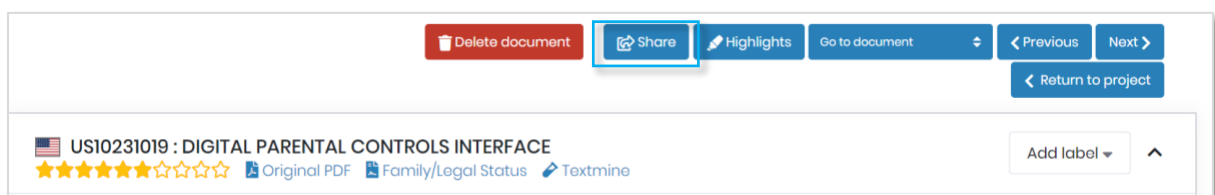


A pop-up window will appear with the option to remove the links to the original PDF, legal status browser and TextMine from the exported document. In addition, you can choose to filter documents in the export by labels or by ranking and you can set a custom sort order by selecting a sort criteria (options include sort by Publication Date, Date Added, and more) and order by ascending or descending. There is also an option to "Include images in the export", this is available where there are less than 900 images in the project.



Sharing Individual Documents

It is possible to share individual records when viewing the document by clicking the blue *Share* button at the top of the page. From here, the document can be sent to another project on IPShare or via email.



To share via email, enter up to 5 email addresses in the field, each separated by a semi-colon. There is a field to enter an optional message to the recipients before sending it directly from IPShare.

Share document via email
✕

To ⓘ

support@minesoft.com; info@minesoft.com; john@example

Optional message

Hi team,

 Please review this document and annotate on IPShare!

 Thanks

Send

IPShare alerts

IPShare alerts are distributed by account, administrators are then able to apply these to specific projects. To set up a new alert or view/edit a current alert, go to the project where you would like the alert results to be imported to and navigate to the *Alerts* tab.

The screenshot shows the IPShare web interface. At the top, there's a navigation bar with 'Projects', 'Users and Groups', and 'Settings'. The user is logged in as 'Hello, Caitlin Kavanagh'. The main content area is for the 'Project: Driver-less Cars'. There are tabs for 'Documents (189)', 'Alerts (1)', 'Highlights (2)', 'Labels (7)', 'Export Project', 'Export Summary', 'Permissions', and 'Search Project'. The 'Alerts (1)' tab is selected. Below the tabs, there's a table of documents with columns for Type, Number, Title, Assignee, Publication Date, Added, Last Change, Ranking, Labels, and Unread Chat. Two documents are listed: 'WO17468816 (19) INTENTION SIGNALING FOR AN AUTONOMOUS VEHICLE' and 'WO17205822 (42) FACILITATING RIDER PICK-UP FOR A SELF-DRIVING VEHICLE'. On the right, there's a 'Recent project activity' section showing alerts like 'Alert: Driver-less Cars Alert - 2 document(s) where imported' and 'Jochen Lemhof removed the "Achtung" label from "FACILITATING RIDER PICK-UP FOR A SELF-DRIVING V..."'.

On the *Alerts* page, you will see a table of alerts that are already running, with an option to delete or edit the alert. You can change the name, query, country/kind code, or type of update (i.e. new families only or new families and new members). The table will show the alert details, including the last run date and the last run

results. Underneath the alerts table you can check the number of alerts still available for your organisation to use.

The screenshot shows the IPShare web interface. At the top left is the IPShare logo with the tagline 'PATENT COLLABORATION TOOL'. At the top right is the minesoft logo with the tagline 'global patent solutions' and office locations: London, Düsseldorf, Washington, Tokyo. Below the logos is a navigation bar with 'Projects', 'Users and Groups', and 'Settings'. On the right side of the navigation bar, it says 'Hello, Caitlin Kavanagh', 'Help', and 'Log out'. The main content area shows the breadcrumb 'Projects > Driver-less Cars > Alerts'. Below this is the heading 'Project: Driver-less Cars - Alerts' with a 'Return to project' button. There is an 'Alerts' section with a 'Create Alert' button. A table lists the alerts with columns: Name, Query, Country/KD Filter, Update type, Last run date, and Last run result. One alert is shown: 'Driver-less Cars Alert' with the query 'TAC=((Driverless OR Driver less) W3 (car% OR Vehicle%))', update type 'New families only', last run date '2019-07-07 05:00:36 (Week: 1927)', and last run result '2 new document(s) found'. Below the table, a box indicates 'Number of alerts available: 44'.

Name	Query	Country/KD Filter	Update type	Last run date	Last run result
Driver-less Cars Alert	TAC=((Driverless OR Driver less) W3 (car% OR Vehicle%))		New families only	2019-07-07 05:00:36 (Week: 1927)	2 new document(s) found

Number of alerts available: 44

The last run results are clickable. Clicking on them will take you back to your project page and show you the patent number, title of the results and whether they have been imported into your project successfully in a pop-up window.

The screenshot shows a 'Patents Import' pop-up window with a 'Show all' dropdown and '2 entry(s)'. The entries are:

- CN209070325U - 一种用于无人驾驶汽车的人机交互系统 ✓
- CN109976332A - 一种用于无人驾驶的高精度地图模型及自主导航系统 ✓

The background shows the IPShare interface for the 'Driver-less Cars' project, including a table of patents and a recent activity feed.

Type	Number	Title	Assignee	Publication Date	Added	Last Change	Ranking	Labels	Unread	Chat
Patent	WO1748815 (49)	INTENTION SIGNALING FOR AN AUTONOMOUS VEHICLE	UBER TECHNOLOGIES INC	2017-08-31	2019-04-05	20 days ago	★★★★★	Green, Blue	Red	
Patent	WO17205822 (42)	FACILITATING RIDER PICK-UP FOR A SELF-DRIVING VEHICLE	UBER TECH INC	2017-11-30	2019-04-05	8 days ago	★★★★☆	Green	Red	
Patent	US10202126	TELEASSISTANCE DATA ENCODING FOR SELF-DRIVING	UBER TECHNOLOGIES INC	2019-02-12	2019-04-05	about 2 months ago	★★★★★	Green, Blue	Red	

Creating IPShare Alerts

To create an IPShare Alert, click + *Create Alert* above the alerts table.

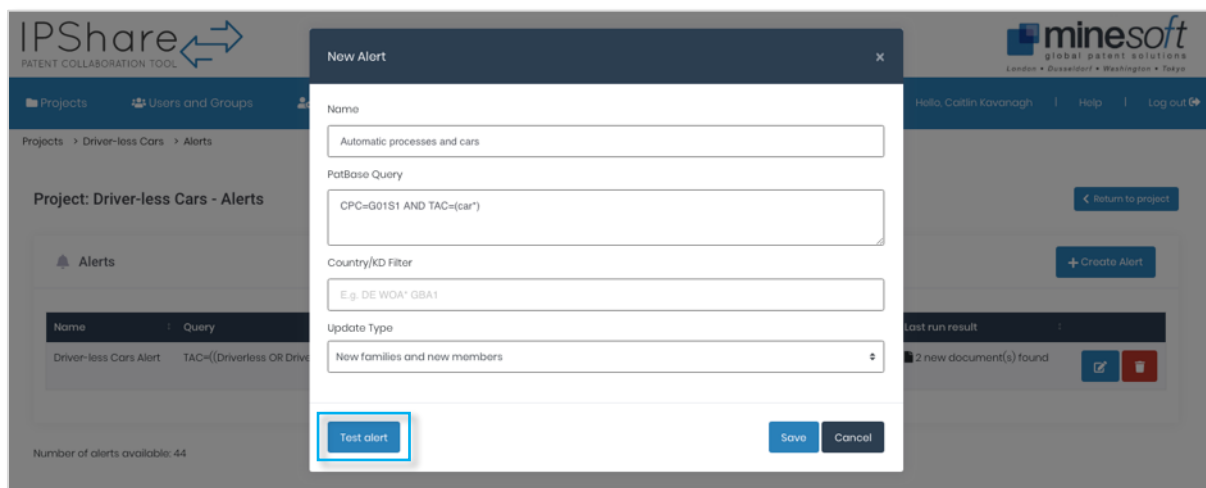
The screenshot shows the 'Alerts' page for the 'Driver-less Cars' project. A red box highlights the '+ Create Alert' button. Below the button is a table with one alert entry:

Name	Query	Country/KD Filter	Update type	Last run date	Last run result
Driver-less Cars Alert	TAC=((Driverless OR Driver loss) W3 (car% OR Vehicle%))		New families only	2019-07-07 05:00:16 (Week: 1927)	2 new document(s) found

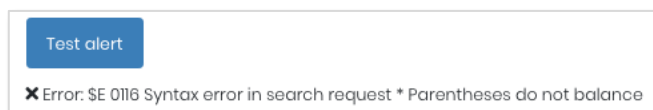
Number of alerts available: 44

A pop-up window will appear where you need to enter a name for the alert, a PatBase query* to run the alert, any country/KD filter that you would like to apply or the type of update (new families only or new families and new members).

*You do not need to have a PatBase subscription to run IPShare alerts, but you will need to know how to write a PatBase query. For help on this, please contact support@minesoft.com.



Once you have completed the fields, you can test the alert by clicking on the button in the bottom right-hand corner. If the query is correct, you will see how many results have been found, if it is incorrect, you will receive an error message like below (the message will vary depending on the error):



The Minesoft Support team will be able to assist if you have any problems when setting up an alert.

The alerts will run on a weekly basis and any results will be automatically imported into the relevant project; you can monitor alerts from the *Alerts* page. In addition, the alerts will be included under *Recent project activity*, clicking this will open up a pop-up window showing the patent number and title for the most recent run results.

Projects > Driver-less Cars

Project: Driver-less Cars

Documents (189)

Type	Number	Title	Assignee	Publication Date	Added	Last Change	Ranking	Labels	Unread Chat
Patent	WO1748815 (4)	INTENTION SIGNALING FOR AN AUTONOMOUS VEHICLE	UBER TECHNOLOGIES INC	2017-08-31	2019-04-05	20 days ago	★★★★★	[Green, Purple]	[Red]
Patent	WO17205822 (4)	FACILITATING RIDER PICK-UP FOR A SELF-DRIVING VEHICLE	UBER TECH INC	2017-11-30	2019-04-05	6 days ago	★★★★☆	[Green]	[Red]
Patent	US10202126	TELEASSISTANCE DATA ENCODING FOR SELF-DRIVING VEHICLES	UBER TECHNOLOGIES INC	2019-02-12	2019-04-05	about 2 months ago	★★★★★	[Green, Purple]	[Red]

Recent project activity

- Alert: Driver-less Cars Alert - 2 document(s) where imported (2 days ago)
- Jochen Linnhof removed the "Achtung" label from "FACILITATING RIDER PICK-UP FOR A SELF-DRIVING V." (6 days ago)
- Jochen Linnhof edited document "All-in-one-Antrieb für Hybrid- und Elektrofahr." (6 days ago)

Patents Import

Show all

2 entrie(s)

- CN209070325U - 一种用于无人驾驶汽车的人机交互系统 ✓
- CN109976332A - 一种用于无人驾驶的高精度地图模型及自主导航系统 ✓

Please note, only administrators will have access to the Alerts page, other users will only be able to see alert results from within Recent project activity.

Contact us

If you have any questions about any of the content included in this document or would like to organise an online training session with a member of our support team. Please contact us today on +44 (0)20 8404 0651, or at support@minesoft.com.